

MINUTES – P&F AGM – 30th November 2017

Meeting started at 7:30pm

ATTENDANCE

Dominique Sullivan
Rob Tosswill
Ben Anderson
Craig Wesker
Therese Stanton
Tony Kelman-Smith
Ana Terrazas
Katie Huntsdale
Judith Thomas
Ben Anderson
Rob Tosswill

APOLOGIES

Mark Stanton
Edwina Anderson
Monica Tosswill
Pete Kordish
Liz Simone-Albornoz

OPENING WELCOME by Rob Tosswill

Opening Prayer – Ms Sullivan chose a prayer that was read out by those in attendance.

MINUTES from Previous Meeting Submitted and Accepted

Accepted by Robert Tosswill
Seconded by Craig Wesker

PRESIDENTS REVIEW – Rob Tosswill

- Thanked all the Parents in the various committees for their support to the school community, listed the highlights of the past years P&F organised nights – Welcome BBQ, Movie Night, Sleep Out and the Markets.
- Thanked the fellow members of the P&F Executive.
- Thanked Ms Sullivan for her continued leadership of the school and its community and working tirelessly with the P&F and parents on all the 2017 initiatives.

Presidents Report Attached

PRICIPALS REVIEW – Dominique Sullivan

- Ms Sullivan recapped the year that was in her own words, praised this wonderful school community and the Parish community.
- Thanked all the various Committees made up of volunteer parents that organise and manage important assets for the school community and the children. These assets also drive much needed funds into the P&F accounts, that then help the school purchase much needed resources for the classrooms.
- Is confident that 2018 will be a strong intake year for new Kindy kids and is working tirelessly in driving home the message to all the new family's that the school community is that, a small but strong community of parents that really requires all to be involved to ensure success.

Principals Report Attached

TREASURERS REVIEW – Ben Anderson

- 2017 has been a fantastic year for the fund-raising efforts of the OLHC Parents and Friends Committee culminating in a very successful Epping Twilight Markets just last week raising \$16,909. The canteen under the leadership of Janelle Meares and Julie Demasi also had a fantastic year posting a profit of \$6,795 while the clothing pool also raised \$1,832 and as of the end of October, the P & F Levies collected by the school have contributed \$4,404 to the P & F.
- These events along with the funds raised from the welcome BBQ and the Mother's Day and Father's Day breakfasts have resulted in an overall profit for the year to the end of November of \$29,672.
- The closing balances of the P&F accounts as of 30 November 2017 are as follows:

General Account	\$32,379
Canteen Account	\$7,718
Markets Account	\$32,888
Clothing Pool Account	<u>\$910</u>
Total	\$73,895

- The P&F will honour the outstanding amount of the grant pledged by the P&F in 2016 of \$17,920 as well as granting the school the amount of \$34,530 which will be split into two payments of \$26,530 and \$8,000 with the latter due to be paid at the beginning of term 3, 2018. This will leave the P&F with a closing balance of \$27,645.

Treasurers Report Attached

SOCIAL JUSTICE COMMITTEE REVIEW– Therese Stanton

- Another great year of support from our school community for the Sleep Out, every family that attended certainly praised the initiative & the increased awareness of the social impact of what domestic violence has on a family and the impact on all of that family not having a place to call home.
- Therese thanked Ms Sullivan for the continued support and Katie Huntsdale for her efforts in assisting Therese in organising the Social Justice initiative, Money raised from the Sleep Out was \$4500.00.
- The Social Justice Committee is now working on supporting Janelle Meares Xmas Dinner on Dec 17th, asking family's to make meals for the dinner and needing a small team (10-15 people) to help serve on the night.

MARKETS COMMITTEE – Ana Terrazas

- Ana thanked the current P&F and Ms Sullivan for all their support this year but particular thanks to all the parents that helped bring the Market together in the build-up and on the night.
- Some constructive feedback is the hand-over be more detailed and the time line more defined, but as mentioned now with one down next year's event will be an easy task of organising.
- If a hand over is to happen with a new set of Market Co-Ordinators ensure this is really a turn key system so no traction is lost in translation.
- Mention of sending out a feedback form for all the Parents to fill in to help work through the feelings and thoughts of the parents that participated in the co-ordination of the stalls and the markets in general.

P & F COMMITTEE ELECTIONS for 2018 –

- Brief discussion was had prior to the Standing Executive Committee resigning and this was around the number of roles that should make up the Committee. It was discussed if the Vice Presidents Role is still valid, and the committee unanimously agreed it was so that the Executive Committee comprised of 4 members to help steer the P&F through the next two years and move into 2020 a strong Committee to provide vital support to the School Community.
- The standing committee resigned from all posts, as written in the constitution.
- Nominations then taken for each position on the Executive and then the various Committees.

P&F EXECUTIVE COMMITTEE MEETINGS:

- **President**
Nomination - Ben Anderson – nominated by Tony Kelman-Smith, seconded by Craig Wesker
- **Vice-President / Diocesan Parent Council Representative**
Nomination – none received – position still open
- **Treasure**
Nomination – Angela Wesker – nominated by Craig Wesker, seconded by Ben Anderson
- **Secretary**
Nomination – Gabby Higgins – nominated by Ben Anderson, seconded by Craig Wesker

COMMITTEE POSITIONS:

KIDZ WORDS

Volunteers Req.

CLOTHING POOL

Jackie Hanna

Janine Kelman-Smith

CLASS PARENT CO-ORDINATORS

Jackie Hanna

Michelle Chan

SOCIAL EVENTS CO-ORDINATORS

Edwina Anderson

Angela Wesker

DAD's IN the CLASSROOM

Mark Stanton

Gavin Hayes

CANTEEN CO-ORDINATORS

Janine Kelman-Smith

Venus Rodregus

Gabby Higgins

SOCIAL JUSTICE COMMITTEE CO-ORINATORS

Therese Stanton

Katie Huntsdale

MARKET CO-ORDINATORS

Ana Terrazas

Pete Kordish

Liz Simone-Albornoz

- The new P&F President Ben Anderson thanked those in attendance and declared the meeting closed.

MEETING CLOSED – 9:00pm